

Appendix B-3: PLC Unit Owner Request for Roofing Project (page 1)

Date: _____

Name: _____

Address/Unit Number: _____

Email Address: _____ **Phone Number:** _____

Proposed Date of Installation: _____

Type of Roofing Project:

☐ Tar & Gravel ☐ TPO: Darker Gray or PLC La Luz Stucco color only (see below)

☐ Spray Polyurethane Foam (SPF) ☐ Modified Bitumin

Other _____

Please attach the following: Color & Material: If TPO or modified bitumen, enclose a sample.

Installation: A description from the contractor stating the materials and the technique to be used including how the material will attach to the canales and parapets. TPO: color choice is limited to Darker Gray (similar to existing roof gravel color) or PLC La Luz Stucco color ONLY.

TPO comes in rolls that, when installed, are overlapped on a thin foam board and sealed with a heat asphalt or adhesive weld. The material is rolled to the top of the parapet and/or fastened with caulking. If the contractor intends to extend the roofing material and attachments more than halfway across the horizontal portion of the parapets, the contractor must ensure these materials and attachments match the exterior stucco color as closely as possible, by painting to match if necessary. Any metal will be painted in the allowable colors specified in Table 7.1. Approved Colors. Alternatively, you may submit your contractor's detailed proposal.

1. License: Contractor's proof of current GS-21, GB-2, or a GB-98 license
2. Bond & Insurance: Contractor's proof of bond and minimum of \$500,000 in property damage and general liability insurance as well as workers compensation insurance

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Other Requirements:

3. If skylights need to be raised, the contract should state how many inches there will be from the roof to the top of the skylight and how many inches this is above the current skylight.
4. If flashing is applied (as in tar & gravel), it must stop at least 2 inches below the top of the parapet. The top line of the flashing must be a straight line 3 inches above the roof.
5. The installer must take care to seal around chimneys and canales so the connections and sealants used are unobtrusive and not seen from the common area.

The following required documents are included in this request:

- ☐ Color Sample
- ☐ Contractor's Proof of Insurance and Bond
- ☐ Contractor's Scope of Work

Unit Owner Signature: _____

ACC ACTION	BOARD ACTION
Date of Meeting: _____	Date of Meeting: _____
Recommendation/Date: _____	Decision/Date: _____
Signature/Date: _____	Owner Notified Date: _____
Proj. Review/Date: _____	Notes: _____
☐ OK ☐ Not OK, action: _____	